

Meeting Minutes

July 16, 2014

Members in Attendance: Molly Flueckiger, Heidi Hample, Rachel Buonopane, John Thompson, Maureen St. Hilaire, Kerrie Fallon, Susan James, Michael Rademacher (partial attendance)

Members Absent: Burt Pusch

Others Present: Jack Jones/ADA Coordinator, Christine Bongiorno (Director of Health and Human Services)

Meeting began at 4:00 pm

1. Welcome and Introduction

2. Guest: Gregg Ames, MRC, Diversity Career Fair, October

- Not present

3. Public Comments

- No residents present today

4. Administration

- **Approve June Meeting Minutes**
- Reviewed and accepted

- **Strategic planning**

- Stacie Smith- Consensus Building Institute. Works with groups to facilitate the group working together. To potentially help our commission with interacting with each other and with various town groups and officials.
- Molly is working on a survey to pass around amongst ourselves. May help to determine members' feelings/thoughts about the commission. What direction do we want to take? ***Molly will send out a survey to members this month.***
- Reach out to diversity task force and see if we can get some support through town programs that are already active offering a similar service
- Why? We are looking to better define ourselves and our role in Town. Help up to become more organized, effective and efficient. How can we help the Town become more ADA compliant? Could this help us to become more integrated/inclusive in Town projects and updates? How to we better reach out to members of the community? Work to prioritize our project lists.
- Get more education on developing bylaws and/or developing addendums. How bylaws are enforced, for example, removal of snow.
- Shop around for other facilitators and programs available.

- **2014 & 2015 Budgets**
- 2014 budget money left over, was discuss at the last meeting regarding what we could spend the remaining money
- Rachel had researched walking paths that could be placed on grass for community events to allow for wheelchair access, they were too expensive for our budget.
- Decision was made to use FY2014 money to order assisted listening devices
- Unfortunately order was not placed in time and we lost the left over money allocated to the Commission. The money was then turned over to the Veteran's Services.
- FY2015 Budget will be discussed formally at a future date
- Today discussed issuing the newsletter again (300 copies suggested), Town Day sub-committee to further discuss promotional items to be issued
- *Going forward we will develop a plan for spending early (target to finalize in September) and then readdress in April or May regarding any left over money*

5. Project Updates

- **2014 Town Day/ Arlington Access**
- **September 13, 10-3**
- Heidi to present (subcommittee- Heidi, Molly, Kerrie, Susan)
- Theme- 1.Carnival theme for the commission 2.What is it like to have a disability?
3. Celebrities with disabilities 4. Community feedback
- Do we need to pick just one theme, or can some be included under one major heading
- Adaptive carnival games: universal games, simulated disabilities, name to disability match board (famous and successful), could do on a board at the table as well as in the newsletter.
- Service dog- set up demo to be done a specific times, invite people in the community to bring their dog
- Asking for feedback on curb cut success as well as feedback on request for new curb cuts
- Need to have the booth staffed well
- Poster of us and what we have done, project with COD and personal
- *Follow up via email with Heidi regarding ideas on carnival theme, beanbag toss*
- *Heidi to bring a sketch of the booth, budget proposal, thank you gifts to people that help*
- *Email to Susan ideas for famous people to use for game*
- **Projects that need volunteer support**
- To be put off till next month

6. ADA Coordinator's Monthly Report

- Jack requesting that we work on articles for newsletter and get them in to Jack and Heidi and have it written by August meeting
- **(See Report)**

7. New Business & Announcements

- Not discussed

Handouts Issued to Commission Members during Meeting

Meeting Agenda

Meeting Minutes

ADA coordinators report

Proposal from Consensus Building Institute to facilitate our group

COD Project list

Project Opportunities

See additional page for more handouts

Meeting adjourned 6:10pm

Next Meeting set August 20, 2014